Meeting Minutes
Meeting of the Board of Directors – Envision Education
Thursday, November 20, 2014
Envision Education Support Office
111 Myrtle Street #203

I. Preliminary
   (1) Call to Order
   • Board Chair Jim Wiggett called the meeting to order at 4:00 pm.
   (2) Roll Call
   • Board Members Present: Matt Armanino, Keysha Bailey, Parker Blackman, Kathi Burke, Marjorie Goux, Gay Hoagland, Phil Johnston, Bob Lenz, Michael Mendes, Lawrie Mott, Gia Truong, Natalie Walrond, Jim Wiggett
   Staff: Kirsten Grimm, Janeen Jackson, Ben Kornell, Rick Lear, Justin Wells
   • Phone: Sherri Pittman
   • Absent: Kristi Kimball, Peter Naryn
   (3) Adopt the Agenda with the following changes: move the Development Update to the first item after Public Comments and remove Approval of Updated By-laws from the Consent Agenda for discussion.
   • Motion: Lawrie Mott
   • Second: Marjorie Goux
   • Approved by voice vote: 14 Yes No 0

II. Public Comments and Announcements: None

III Development Working Group Update
   • Kate discussed An Evening with Envision, EE’s first fundraiser held October 8, 2014: exceeded goal, $270k revenue 85% of guests gave, over $60k from 60 new donors, and over $100k from fund-a-need alone.
   • Board members shared their take-aways from the event including the board has the capacity to raise funds and fans and we should have higher goals/expectations.
   • EE is currently at 65% of $2 million Goal
   • Development next steps for board members:
     o Connect contacts for holiday campaign
     o Host or help fill satellite events (Paul Carney – Silicon Valley, Michael Mendes (SF), and Parker Blackman (Marin)
     o Work with Kate to help raise full $2M+

IV Comments – Chair & CEO:
   • Gia gave an update of EE’s organizational priorities:
     o Get out of debt
     o Strategic plan for impact (leverage plan to get us out of debt)
     o Talent readiness to deliver on the impact goals
• Jim let the board know we have prospective board members from the guests at the development event.

V. Consent Agenda
1) Approval of Board Meeting Minutes: September 4, 2014
2) Approval of Executive Board Meeting Minutes October 23, 2014
3) Approval of Tuition Reimbursement Request
   • Motion: Gay Hoagland
   • Second: Kathi Burke
   • Approved by roll call vote: 14 Yes 0 No

4) Removed from consent agenda and discussed: Approval of Revised By-Laws
   • Executive committee approved these revised By-Laws.
   • 99% of changes are administrative.
   • Discussion regarding required amount of meetings and the practices of other school boards

Approval of Revised By-Laws
   • Motion: Gay Hoagland
   • Second: Parker Blackman
   • Approved by roll call vote: 14 Yes 0 No

VI. Principal Visit and Update
• Kirsten announced her pregnancy and that this is her last year as principal. She hopes to stay with Envision Education in some capacity
• Kirsten discussed Envision Academy's presentation and appearance at the ACOE Meeting on November 19, 2014
• ACOE Board President reaction, "The best presentation by a charter school."
• Kirsten detailed Envision Academy academic successes:
  o 19% jump in math CAHSEE scores from last year
  o Teaching and learning has improved
• Areas of improvement:
  o EA facilities continues to be a concern

VII: Working Group Updates
(1) Envision Schools:
   • Gia detailed the Charter renewal process
     o Marjorie and Lawrie shared their experience with the ACOE charter renewal visit
   • Measure N passed and Envision was grandfathered in, so we expect additional funding for EA starting in 2015-16
   • Gia detailed the goals for schools as discussed at the last board meeting
(2) ELP
   • Rick shared his experience in his first seven weeks leading Envision Learning Partners (ELP)
• Rick gave a overview of the Deeper Learning Community of Practice
  Deeper Learning Student Assessment Initiative, BAPAN and EAA
• Rick shared updates on ELP’s Goals: strengthen the core and grow ELP

(3) Finance
• Ben walked through EE’s income statement, cash flow and balance sheet
• Gia gave a quick update on her efforts to extend Prop 55’s repayment period
  from 5 to 10 years
• Ben touched on the work with Bain and Company and Bellwether Education,
  promising more details at next meeting.
• Ben detailed the facilities issues with Envision Academy and the current
  negotiations for the 4th and 5th floors of 1515 Webster Street.

(4) Audit
• Natalie shared highlights of the FY 2013-14 Audit
• No deficiencies and no material weaknesses
• Natalie discussed the recommendation for hiring a new audit firm for next
  year’s audit. The goal is to hire a new firm by February 2015.
• Ben detailed the Common Core funding Implementation plan and opened it
  up for discussion.

Approval of FY2013-14 Common Core Funding Implementation Plan
• Motion: Gay Hoagland
• Second: Lawrie Mott
• Approved by voice vote: 13 Yes 0 No

Approval of FY2013-14 Audit
• Motion: Bob Lenz
• Second: Matt Armanino
• Approved by voice vote: 13 Yes 0 No

VIII Bob detailed his work as Chief of Innovation.
  • Book Publication date January 27, 2015 and speaking tour to accompany it.

IX: Closed Session
  Nothing to report

X: Adjournment
  • Meeting was adjourned at 7:27 pm.