

**Meeting Minutes**  
**Special Meeting of the Envision Board of Directors**  
**Thursday, December 8, 2022**

*The California Governor's Executive Order Number N-29-20 has suspended some provisions in the Brown Act and allows meetings during the COVID-19 pandemic to occur entirely telephonically.*

**I. Preliminary**

A. Call to Order

- Board Chair Mark Daoust called the meeting to order at 4:02pm

B. Roll Call

- Attendees: Mark Daoust, Shruti Sehra, Rhonnel Sotelo, Kaleb Lawson, Akil Hollis, Rob Vassel, Jillian Juman, Bob Lenz, Miyesha Perry
- Not present: Tara Thomas, Jean Driscoll, Larry Hancock, Michelle Seijas
- Others Present: Kathi Burke, Sele Nadel-Hayes, Jeff Sloan, Miranda Rozas, Melissa Chew, Maria Kaimana

**II. Public Comments and Announcements:**

- A. There were no public comments.

**III. Closed Session: Conference with Labor Negotiators (Gov Code section 54954.5, subdivision (f) and 54957.6)**

- A. Agency designated representatives : Jillian Juman and Jeff Sloan
- B. Employee Organization : Envision United, CTA/NEA
- The board went into closed session at 4:06pm

**IV. Report Back from Closed Session**

- The board came back from closed session at 7:08pm

**V. Presentation of Opening Negotiations Proposals (Gov. Code section 3547(a))**

- A. Envision Education
- B. Envision United CTA/NEA
- Mark, Board chair, took a moment to present the Sunshine proposals. Jillian took a moment to thank Maria for her work throughout this process. Maria echoed Jillian's sentiments, speaking on the momentum and excitement around these things that matter for our teachers and our students.

**VI. Action Items**

- A. Update on FY 2022 Audit
- Sele Nadel Hayes presented updates on the FY 2022 Audit, mentioning that typically around this time we'd be voting on an audit. The employees who usually process our audit are short staffed. We are not alone in this, many schools will be turning the audits in later. We will submit the request for a late submission, which shouldn't be an issue. We'll be circling back late January or early February to get it done. Then we will send it to our Audit Committee. It has nothing to do with our credentials or finances, it is due to the bandwidth of the auditors.
- B. Approve Project Management Agreement with Pacific Charter School Development
- Sele Nadel Hayes then presented an update on PCSD. Following our last board meeting, the

board directed us to get a stronger understanding of the scope of services and the pricing. Sele held meetings with two other development people and two other Oakland schools. She interviewed them about their experience with PCSD. It is critical that we have someone with experience navigating the unique city of Oakland processes. Sele took a moment to show her chart of comparison of PCSD as a vendor and the alternative vendors, with PCSD having the most experience with Oakland school processes. PCSD not only supplies additional services beyond the traditional construction PM support, they have more experience in Oakland politically and coordinating with lenders.

- Motion: Shruti Sehra
- Second: Rhonnel Sotelo
- Approved by voice vote: Yes 8 No 0 Abstain 1

**VII. Closed Session: Public Employee Performance Evaluation (Gov Code section 54957 (b)(1))**

A. CEO Evaluation

- The board went into closed session at 4:33pm

**VIII. Report Back from Closed Session**

- The board came back from closed session at 5:07pm

**IX. Adjournment:**

- A. Board chair Mark Daoust adjourned the meeting at 5:09pm