

Meeting Minutes
Regular Meeting of the Envision Board of Directors
Thursday, November 10, 2022

The California Governor's Executive Order Number N-29-20 has suspended some provisions in the Brown Act and allows meetings during the COVID-19 pandemic to occur entirely telephonically.

I. Preliminary

A. Call to Order

- Board Chair Mark Daoust called the meeting to order at 4:31pm.

B. Roll Call

- Attendees: Mark Daoust, Tara Thomas, Jean Driscoll, Kaleb Lawson, Jillian Juman, Michelle Seijas, Rhonnel Sotelo, Bob Lenz, Shruti Sehra, Tara Thomas, Rob Vassel
- Not present: Bob Lenz, Larry Hancock, Akil Hollis, Miyesha Perry
- Others Present: Kathi Burke, Sele Nadel-Hayes, Elizabeth Raji-Greig, Justin Wells, Monica Alatorre

C. Adopt the Agenda

- Motion: Rhonnel Sotelo
- Second: Tara Thomas
- Approved by voice vote: Yes 8 No 0

II. Public Comments and Announcements:

- A. There were no public comments.

III. Consent Items

- A. Ratification of Regular Board Meeting Minutes: 9.29.22
- B. Ratification of Regular Board Meeting Minutes: 10.14.22
- C. Approval of Board Resolution and FY2022 Education Protection Account (EPA) Expenditures
- D. Approval of Board Resolution concerning FY2022 Maintenance of Effort Calculation
- Motion: Kaleb Lawson
 - Second: Rob Vassel
 - Approved by voice vote: Yes 8 No

IV. Updates

A. Schools

- Elizabeth Raji-Greig, Superintendent of Schools, started the update by presenting Envision's newest staff: Demetrius Upchurch, IAMG's principal and Dr. Evangelia Ward-Jackson, the new Senior Director of Humanities & D.E.I.
- The main update that Liz wanted to highlight was around our Fall Data. She spoke on Student Culture, and the positive responsiveness from students, the growth in our Fall STEM interim results, and the continuous work we need to do for our high school reading levels. There were questions and a discussion on the effects the pandemic had on our reading levels and ways Envision is addressing it. Liz ended her update and opened the floor for any questions. Jillian Juman, CEO of Envision, took a moment to mention that we are using and looking at the data as a way to celebrate the learning. Tara Thomas asked if there were any critical vacancies that

Envision is still trying to fill. Jillian responded that our most critical vacancy is for a principal at EAHS and our other needs are for a Chief of Staff and Chief Academic Officer for the Support Office.

B. Envision Learning Partners

- Justin Wells, Executive Director of ELP, started his update by discussing ELP's Strategic Planning Process in preparation for the board's approval of the ELP Strategic Plan on June 15th. Justin then highlighted the positive bumps in the FY23 revenue. One major highlight that Justin presented was the Oak Foundation has formally invited the ELP to submit a grant proposal of \$1 million dollars over the next four years.

C. Development

- Monica Alatorre, Director of Development & Communications, started her update by highlighting the exciting and busy couple of months it has been for Development. Monica spoke on the huge accomplishment of "Our Legacy Fund" raising \$58,841 more than the original goal. She then spoke about the "Evening with Envision" event, where our goal is to raise 300,000 dollars. The board members then discussed the benefits of keeping the "Evening with Envision" event virtual, rather than in person, and if we should consider this for future fundraising events.

V. Other Updates

A. Finance

- Sele Nadel-Hayes, Director of Finance, started her presentation with an update on the revised FY2023 budget, stating there aren't any huge revisions in our revenues. Sele then spoke on the FY2023 Q1 income statement, stating how our revenues are overall lower than our original expenses statement. She expanded on these expenses, stating we had a variance of expenses. Such as: higher supply expenses than expected due to up-front supply needs and higher than expected Professional Development expenses due to SEL based PD for school and network leaders from Valor. Luckily, we still have a good cash balance and it will balance out by the end of the year. Sele then presented the final slide, stating that we continue to have excellent debt. We still have not used our line of credit at all, but we keep track for when it is needed.

B. Facilities

- Sele Nadel-Hayes presented the next steps for facilities, with the first being to find a short term location for EA highschool, with us hoping to land on an option by the beginning of December. She then took a moment to share what comes next with the long-term facilities plan, which is to build out the property that we purchased on 14th street. Our first step in this process is to finalize our partnership with the Pacific Charter School Development. Our partnership with PCSD would bring us strategic facilities planning, access to capital, and strong project management support. There was discussion amongst the board to get a broader view and more research on PCSD and other vendor options before coming to a decision. The board decided to defer this decision to the next board meeting.

VI. Action Items

A. Approve Project Management Agreement with Pacific Charter School Development

- Deferred

B. Approve the A-G Funding Expenditure Plan

- Sele spoke on the A-G Funding Expenditure plan, the overview of the plan, and how Envision proposed to use the funds. Each year we will prepare and submit a report to the state about how we will use the funds.

- Motion: Tara Thomas
- Second: Jean Driscoll
- Approved by voice vote: Yes 8 No
- C. Approve Educator Effectiveness Expenditure Plan
 - Sele presented the Educator Effectiveness Funds, mentioning that this is another form of funding that we can dedicate to professional learning for teachers and administrators. This funding is allocated per certificated and classified staff identified in CALPADS reporting and can be spent through June 2026. Sele then went through Envision's next steps with this funding and highlighted our need to annually prepare and submit reports to the California Department of Education.
 - Motion: Rhonnel Sotelo
 - Second: Jean Driscoll
 - Approved by voice vote: Yes 8 No
- D. Approve the board nomination of Kyle Magallanes Castillo
 - Rhonnel Sotelo took a moment to speak on board nominee Kyle Magallanes Castillo, who is an Envision alumni. Rhonnel highlighted Kyle's passion for Envision's future and his strong policy background, making him a great asset to the board.
 - Motion: Tara Thomas
 - Second: Mark Daoust
 - Approved by voice vote: Yes 8 No

VII. Call to Order

- A. Props - Board members shared props for the leadership team, today's presenters, and the overall meeting.

VIII. Adjournment:

- A. Board chair Mark Daoust adjourned the meeting at 6:54pm