

Meeting Minutes
Regular Meeting of the Envision Board of Directors
Thursday, June 9th, 2022

The California Governor's Executive Order Number N-29-20 has suspended some provisions in the Brown Act and allows meetings during the COVID-19 pandemic to occur entirely telephonically.

I. Preliminary

- A. Call to Order
 - Board Chair Mark Daoust called the meeting to order at 4:02 pm
- B. Roll Call
 - Attendees: Mark Daoust, Bob Lenz, Tara Thomas, Gia Truong, Rob Vassel, Jean Driscoll, Shruti Sehra, Keysha Bailey, Larry Hancock, Miyesha Perry, Kaleb Lawson, Jillian Juman, Michelle Seijas, Rhonnel Sotelo
 - Not present: Akil Hollis, Bob Lenz, Tara Thomas
 - Others Present: Kathi Burke, Javier Cabra Walteros, Sele Nadel-Hayes, Elizabeth Raji-Greig, Miranda Rozas, Monica Alatorre, Justin Wells
- C. Adopt the Agenda
 - Motion: Jean Driscoll
 - Second: Mark Daoust
 - Approved by voice vote: Yes 11 No 0

II. Chair and CEO Comments

- A. Mark took a moment to speak on the difficult year that we've had and to welcome Jillian Juman, the new CEO, to her first Board Meeting as the official CEO. Mark spoke briefly about the joy of the graduation and mentioned the celebration on June 14th to commemorate Gia's accomplishments with Envision.

III. Public Comments and Announcements:

- A. There were no public comments.

IV. Closed Session: Personnel (G.C. 54957)

- A. CEO Performance & Evaluation
 - The board went into closed session at 4:09 pm

V. Report Back from Closed Session

- The board came back from closed session at 4:41pm
- B. Mark Daoust shared that there was nothing to report.

VI. Action Items

- A. Approval of Resolution (2022-122) of the Envision Education Board of Directors' Finding of Continued Necessity to Conduct Virtual Meetings to Avoid Imminent Risk to the Health and Safety of Attendees
 - Motion: Miyesha Perry
 - Second: Rhonnel Sotelo
 - Approved by voice vote: Yes 11 No

VII. Consent Items

- A. Ratification of Envision Education Regular Board Meeting Minutes: April 14, 2022
- B. Ratification of Envision Education Special Board Meeting Minutes: April 25, 2022
 - Motion: Jean Driscoll
 - Second: Shruti Sehra
 - Approved by voice vote: Yes 11 No

VIII. Governance Action Items

- A. **Recommendation to elect Rhonnel Sotelo, Kaleb Lawson, and Michelle Seijas for a second three-year term starting July 1, 2022**
 - Rhonnel Sotelo
 - Motion: Larry Hancock
 - Second: Rob Vassel
 - Approved by voice vote: Yes 10 No
 - Kaleb Lawson
 - Motion: Rhonnel Sotelo
 - Second: Mark Daoust
 - Approved by voice vote: Yes 10 No
 - Michelle Seijas
 - Motion: Shruti Sehra
 - Second: Rob Vassel
 - Approved by voice vote: Yes 10 No
- B. **Recommendation to elect Kaleb Lawson as Board Secretary for a two year term starting September 1, 2022.**
 - Motion: Michelle Seijas
 - Second: Jillian Juman
 - Approved by voice vote: Yes 11 No
- C. **Recommendation to elect Shruti Sehra as Interim Board Secretary from June 9 to August 31, 2022. Note: Shruti will hold both the role of the Vice Chair and Secretary from June 9 through August 31, 2022.**
 - Motion: Kaleb Lawson
 - Second: Michelle Seijas
 - Approved by voice vote: Yes 11 No
- D. **Announcing Rhonnel as the Governance Working Group Lead**
 - Mark announced that Rhonnel will be taking over as the Governance Working Group Lead in place of our previous lead, Susan Portugal.
- E. **Celebrating retiring Board member Keysha Bailey**
 - Mark opened the floor for board members and attendees to give props and kind words to Keysha Bailey for her last board meeting.

IX. Updates

A. Envision Learning Partners

- Justin Wells, Executive Director of ELP, presented a wrap of the FY 2021-22. He spoke briefly about the portfolio defenses and their successes. He then spoke on the HQPA (High Quality Performance Assessment), a recently developed set of principles made by ELP to help the students find leeway in organizing their presentations creatively. He presented ELP's recent renewal of its strategic planning process, kicking off a collaboration with the Board's ELP working group in late April. ELP will be reflecting on this feedback at an upcoming June retreat. Justin spoke on the Pragmatic Playbook's case study that was written about Envision Partners and other schools. This work was done with help from Shruti, New Profit, and Bellwater Education.
- Justin opened the floor for questions. Board member Miyesha Perry shared her perspective as a parent and the joy it was to watch the success of the student's portfolio defenses.

B. Fundraising

- Monica Alatorre, Director of Development, took a moment to share her excitement to work with Jillian and to celebrate the Development's success. The highlight is that we exceeded our goal overall with grants, individuals, and corporate funding. For Building Paths to the Future, our goal was \$400,000 and we hit \$405,000! We had 90 attendees at the fundraising event, 100% giving from the Board of Director and the Senior Leadership Team. Bob helped and facilitated the Legacy Fund, which we passed our initial goal of \$200,000 for teacher health and wellness and now have a new goal of \$300,000.

C. Schools

- Javier Cabra, Chief Academic Officer, shared data showing growth across Envision's three highschoools related to four year college acceptance rates. Elizabeth Raji-Grieg, Assistant Chief Academic and Continuous Improvement Officer shared updates about the merger of CAT and LHS and this year's benchmark defenses and College Success Portfolio Defenses.
- Javier reminded the Board that they had received a presentation on the LCAP at a previous meeting, and invited the Board to share any questions about the final LCAP being presented tonight. There were no questions.

X. Other Action Items

A. Approval of Local Control Accountability Plans for:

- City Arts and Tech High School
 - Motion: Miyesha Perry
 - Second: Jean Driscoll
 - Approved by voice vote: Yes 10 No
- Envision Academy of Arts & Technology
 - Motion: Rhonnel Sotelo
 - Second: Rob Vassel
 - Approved by voice vote: Yes 10 No
- Impact Academy of Arts & Technology
 - Motion: Shruti Sehra
 - Second: Larry Hancock
 - Approved by voice vote: Yes 10 No

B. Finance Update/Approval of FY2023 budget

- Sele Nadel Hayes, Chief Operating Officer, shared the finance updates, including the budget adoption process at the state level, and the impact on Envision’s proposed budget. She also outlined the projected revenues and expenses, due to an increase in state per pupil allocations, a slight increase in enrollment overall due to the merger of CAT and LHS, and the use of one-time COVID funds to provide additional support to students. Sele invited questions from the board. Mark and Miyesha asked questions about potential for changes to the projected revenues through the in the state process and if the deficit that EAMG is showing is due primarily to under enrollment.
- Sele shared an update on the FY2022 budget to actuals, and that she is projecting a surplus for the year, pending any adjustments during the audit. She also shared that the surplus will support Envision to continue to build reserves, so that operations can continue without interruption. Finally, she shared that debt and cash continue to be healthy and strong.
- Shruti asked if we had a Board investment policy, Sele answered that we do not. Shruti was happy to share in the future some examples of policies that other organizations do.

- Action Item: Approval of Envision’s FY2023 Budget
 - Motion: Rob Vassel
 - Second: Miyesha Perry
 - Approved by voice vote: Yes 10 No

XI. Call to Order

- A. Props - Mark Daoust then opened the floor for props. Board members shared props for the leadership team, today’s presenters, and the overall meeting.

XII. Adjournment:

- A. Board chair Mark Daoust adjourned the meeting at 5:48pm