

**Meeting Minutes**  
**Meeting of the Envision Education Executive Committee**  
**Monday, October 25, 2021**

*The California Governor's Executive Order Number N-29-20 has suspended some provisions in the Brown Act and allows meetings during the COVID-19 pandemic to occur entirely telephonically.*

**I. Preliminary**

A. Call to Order

- Board Chair Mark Daoust called the meeting to order at 3:02 pm

B. Roll Call

- Attendees: Keysha Bailey, Mark Daoust, Kaleb Lawson, Bob Lenz, Susan Portugal, Shruti Sehra, Gia Truong, Michelle Seijas, Rhonnel Sotelo, Larry Hancock (arrived at 3:08 pm), Tara Thomas (arrived at 3:15)
- Not present: Akil Hollis, Rob Vassel
- Others Present: Kathi Burke, Sele Nadel-Hayes, Miranda Rozas and Edgility team: BriAnn Gibson, Christina Greenberg, Ron Rapatalo,

**II. Public Comments and Announcements:**

- A. There were no public comments.

**III. Consent Agenda**

- A. Ratification of EE Executive Committee Meeting Minutes: September 21, 2021
- B. Approval of Resolution in Support of Governance Transfer of Chestnut Campus Inc; loan from Pacific Charter School Development to CCI; and guaranty of loan to Chestnut Campus Inc.
- Motion: Keysha Bailey
  - Second: Shruti Sehra
  - Approved by voice vote: Yes 9 No 0

**IV. Action Item**

**A. Approval by the Envision Board of Directors of the ESSERIII Plans for City Arts and Technology High School, Envision Academy, and Impact Academy**

- Motion: Bob Lenz
- Second: Keysha Bailey
- Approved by voice vote: Yes 9 No 0

**B. Envision Education Board of Directors' Finding of Continued Necessity to Conduct Virtual Meetings to Avoid Imminent Risk to the Healthy and Safety of Attendees**

- Motion: Gia Truong
- Second: Rhonnel Sotelo
- Approved by voice vote: Yes 10 No 0

**V. CEO Search Needs Assessment Session with Edgility**

- A. Christina Greenberg, Co-founder and Partner and Ron Rapatalo, Principal shared the process and timeline for the CEO Search which included a needs assessment, proactive recruiting, candidate screening and interviews, a finalist round and hopefully an offer by February 2022.
- B. The Edgility team then led the board in a strategic visioning exercise and asked the board to come up with skills, experiences, and characteristics for the next CEO.
- C. Each board member was asked to complete a survey listing their top 5 attributes for Envision CEO profile.
- D. Next steps for Edgility is to finish the needs assessment, and then design the candidate profile, job description and sourcing plan based on the input from the needs assessment, focus groups, and stakeholder surveys with a goal of launching the posting by mid-November.

**VI. Adjournment:**

- A. Board chair Mark Daoust adjourned the meeting at 4:42pm.