

**Meeting Minutes**  
**Meeting of the Envision Education Executive Committee**  
**Tuesday, September 21, 2021**

*The California Governor's Executive Order Number N-29-20 has suspended some provisions in the Brown Act and allows meetings during the COVID-19 pandemic to occur entirely telephonically.*

**I. Preliminary**

- A. Call to Order
  - Board Chair Mark Daoust called the meeting to order at 3:45pm.
- B. Roll Call
  - Attendees: Gia Truong, Mark Daoust, Shruti Sehra, Susan Portugal
  - Not present: Akil Hollis
  - Others Present: Kathi Burke

**II. Public Comments and Announcements:**

- A. There were no public comments.

**III. Consent Agenda**

- A. Ratification of EE Board Meeting Minutes: September 9, 2021
- B. Approval to submit the Declaration of Need for Fully Qualified Educators Applications for City Arts and Tech in San Francisco County and Envision Academy in Alameda County.
  - Motion: Shruti Sehra
  - Second: Gia Truong
  - Approved by voice vote: 4 Yes 0 No

**IV. Action Item**

- A. Honorary Director Kathi Burke shared that she is here to ask the Executive Committee to approve the contract for the search consultant that was vetted and selected by a board working group for a national CEO search. CEO Gia Truong is moving to her next challenge of her career and the board is grateful that Gia is staying this school year to support the transition. Edgility knows Envision well and is highly regarded in the sector, has strong reference checks, and has a deep network in the education talent community. Contract was reviewed by the working group with a business perspective and a legal perspective by Jeff Sloan. Edgility was willing to accommodate all our requests. We have a contract that provides protection for Envision and provides first rate quality search consultants. Kathi recommends that the Executive Committee approves the contract.
- B. Approval of Envision Education's Consultant Contract with Edgility
  - Motion: Susan Portugal
  - Second: Shruti Sehra
  - Approved by voice vote: Yes 4 No 0
- C. Gia Truong will communicate the approval to the full board and the contract will be ratified at the next regular Envision Education board meeting.

**V. Adjournment:**

- A. Board chair Mark Daoust adjourned the meeting at 3:52pm.