



Meeting Minutes
Meeting of the Board of Directors – Envision Education
Thursday, June 10, 2021

The California Governor's Executive Order Number N-29-20 has suspended some provisions in the Brown Act and allows meetings during the COVID-19 pandemic to occur entirely telephonically.

I. Preliminary

1. Call to Order

- Board Chair Mark Daoust called the meeting to order at 4:01pm.

2. Roll Call

- Attendees: Mark Daoust, Kaleb Lawson, Akil Hollis, Susan Portugal, Gia Truong, Shruti Sehra, Keysha Bailey, Rob Vassel, Tara Thomas (joined at 4:03pm), Michelle Seijas (joined at 4:04pm), Kathi Burke (joined at 4:13pm), Bob Lenz (joined at 4:40pm), Larry Hancock (joined at 5:13pm)
- Not present: Rhonnel Sotelo
- Others Present: Sarah Chostner, Sele Nadel-Hayes, Justin Wells, Javier Cabra Walteros, Miyesha Perry, Marcela Andres

3. Adopt the Agenda

- Motion: Keysha Bailey
- Second: Shruti Sehra
- Approved by voice vote: 9 Yes 0 No

II. Comments – Chair & CEO:

- Board chair Mark Daoust framed how the meeting will help us continue to realize our mission.
- CEO Gia Truong shared that today is the last day of school. It's been a challenging year but we accomplished a lot. We are excited to start in-person next year on August 18. We will gather as a Board in June for the CEO and Board evaluation.

III. Public Comments and Announcements:

- There were no public comments.

IV. Consent Agenda

- Ratification of EE Board Meeting Minutes: May 25, 2021
- Approval of Resolution of Submission of a Material Revision to City Arts and Technology High School Charter to the San Francisco Unified Board of Education
- Motion: Keysha Bailey
- Second: Tara Thomas
- Approved by voice vote: 10 Yes 0 No

V. Action Items

- Approval of Kathi Burke as an Honorary Director
 - Motion: Shruti Sehra
 - Second: Gia Truong
 - Approved by voice vote: 10 Yes 0 No
- Approval of Tara Thomas for a second 3-year term starting July 1, 2021
 - Motion: Shruti Sehra
 - Second: Gia Truong
 - Approved by voice vote: 9 Yes 0 No

- Approval of Rob Vassel for a second 3-year term starting July 1, 2021
 - Motion: Shruti Sehra
 - Second: Gia Truong
 - Approved by voice vote: 9 Yes 0 No
- Approval of Mark Daoust for a third 3-year term starting July 1, 2021
 - Motion: Shruti Sehra
 - Second: Gia Truong
 - Approved by voice vote: 9 Yes 0 No

VI. Governance Update

- CEO Assessment and Board Self-Assessment: Susan Portugal asked for 100% participation by June 18th and shared how important they are for giving Gia feedback and reflecting on the Board's governance.
- Executive Committee: Susan Portugal expressed appreciation for the Board members' conversations with herself, Larry Hancock, and Rhonnel Sotelo about Board composition and roles going forward, and shared that they will bring their findings in a future meeting.

VII. Schools Update and Approval of 2021-2024 Local Control Accountability Plans for City Arts and Technology High School, Envision Academy, and Impact Academy

- CAO Javier Cabra Walteros gave an overview of Envision's LCAP goals. He then shared Envision's Sense of Belonging data results from our Panorama survey of students, noting the 22% increase in overall sense of belonging from Fall 2019 to Fall 2020. He also shared the data specifically for our Black students, noting that from Fall 2020 to Spring 2021, there was overall an increase in their sense of belonging. He then shared 4-year college acceptance data, which is 75% network-wide.
- Mark Daoust asked about teacher turnover, and Kaleb Lawson asked about how we feel about the college acceptance data and what we attribute it to. Javier shared the way that quality instruction every day in every classroom impacts 4-year college eligibility, and Gia shared the importance of college advising and a continuum of college programming from grades 6 to 12 for college acceptance. The Board asked further clarifying questions around the data. Kaleb asked if the Senior Leadership Team would like more Board support on this and suggested an ad-hoc Task Force.
- Action Item: Approval of 2021-2024 Local Control Accountability Plans for City Arts and Technology High School, Envision Academy, and Impact Academy
- Motion: Kathi Burke
- Second: Kaleb Lawson
- Approved by voice vote: 11 Yes 0 No

VIII. Other Updates

- Envision Learning Partners
 - Executive Director Justin Wells shared a reminder of ELP's Strategic Priorities and opened it up to the Board for questions and comments. He also shared the exciting project ELP is doing with Linda Darling-Hammond's Learning Policy Institute to align K-12 performance assessment systems with higher education admissions. He asked the Board, "How can we maximize the opportunity of [this project], both for students and for ELP?" Susan Portugal asked about ELP's virtual vs. in-person offerings, and Justin shared the success of the virtual offerings. Kaleb Lawson asked about the extent to which clients look at Envision Schools' results when electing to work with ELP. Shruti Sehra talked about the need for a multi-year marketing plan to become a market leader, beyond word-of-mouth, and asked more about the value proposition to ELP clients.
- Enrollment
 - Chief People Officer Sarah Chostner shared a status update on enrollment projections for next year at each Envision school and strategies we are implementing to increase enrollment at the schools that are under-enrolled. The Board recommended a comprehensive marketing plan and also asked about the impact of COVID on our numbers.

IX. Finance Update and Approval of Envision's FY2022 Budget

- Chief Operating Officer Sele Nadel-Hayes shared an update on the state economic outlook, assumptions underlying the proposed FY2022 budget, the projected FY2022 Income Statement, and how the FY2022 budget is aligned with the Envision 5-year Strategic Plan.
- Questions: Akil Hollis asked about how we could use the one-time funds to further retain teachers through innovations and supports that are really exciting to teachers.
- Sele then shared an update on the FY2021 financial statements as of the most recently closed quarter, Quarter 3, through March 31, 2021. The financial statements include the income statement, balance sheet, debt report, and cash flow projections. There were no questions.
- Action Item: Approval of Envision's FY2022 Budget
- Motion: Tara Thomas
- Second: Shruti Sehra
- Approved by voice vote: 11 Yes 0 No

X. Educator-Family Partnership

- CEO Gia Truong introduced Miyesha Perry, EA parent, and Marcela Andres, founder of DesignEDengagement, who both helped us co-develop our Educator-Family Partnership Plan. Miyesha and Gia shared why parent partnership matters to them personally. Gia shared that there is significant data that parent engagement has the biggest impact on student achievement. Shruti Sehra then shared the two-month process we went through as a Design Team of parents and educators to develop the Educator-Family Partnership Plan. Miyesha shared the threads that showed up in all sessions, specifically parent power and the need to support educators to see parent power and invite parents in as partners. Sarah Chostner then shared an overview of all of the data the Design Team reviewed to form a plan - parent survey data, educator survey data, and empathy interview data. Finally, Gia gave an overview of the three focus areas of the plan and the SMART goals that accompany each focus area - Parent and Family Power, Culturally Sustaining Schools, and Building Community and Social Capital.
- The Board then went into breakout rooms to discuss the following questions:
 - What part of the plan resonates with you?
 - In what way does this plan help Envision achieve our mission and vision?
 - What is the role of the board to ensure we are successfully achieving our goals and authentically partnering with our families?
- The Board shared that the parent power resonated. Gia shared concrete examples of actions we could take with parents to drive student outcomes (e.g., sharing the importance of A-G and grades for college acceptance). Shruti shared how parent partnership could help with enrollment, as parents spread the word. Miyesha shared how parent partnership could also help with teacher retention, if teachers don't feel they have to wear all the hats.
- The Board then discussed their role in partnering with families and the ways they could become more proximate to parents and students in our community.
- Finally, Gia shared next steps to ensure we meet the goals of the plans.

XI. Adjournment

- Meeting was adjourned at 6:12pm.