



Meeting Minutes

Meeting of the Board of Directors – Envision Education

Thursday, February 4, 2021

The California Governor's Executive Order Number N-29-20 has suspended some provisions in the Brown Act and allows meetings during the COVID-19 pandemic to occur entirely telephonically.

I. Preliminary

- Call to Order
 - Board Chair Mark Daoust called the meeting to order at 9:32am.
- Roll Call
 - Attendees: Mark Daoust, Larry Hancock, Kaleb Lawson, Susan Portugal, Rhonnel Sotelo, Tara Thomas, Gia Truong, Akil Hollis, Kathi Burke, Michelle Seijas (joined at 9:33am)
 - Not present: Keysha Bailey, Rob Vassel, Bob Lenz
 - Others Present: Sarah Chostner, Sele Nadel-Hayes, Justin Wells, Javier Cabra Walteros, Gay Hoagland (Honorary Director), Mariko Highsmith, Jeff Sloan, Shruti Sehra (joined at 9:40am)

II. Public Comments and Announcements:

- No public comments

III. Consent Agenda

- Ratification of Executive Committee Board Meeting Minutes: December 10, 2020
- Ratification of Updated By-laws
- Adoption of Envision Schools Placement in Mathematics Courses Policy
 - Motion to approve: Kathi Burke
 - Second: Rhonnel Sotelo
 - Approved by voice vote: 10 Yes 0 No

IV. Governance Update & Action

- Susan Portugal spoke about the skills and assets that Board candidate Shruti Sehra will bring to the Board. Susan confirmed that Shruti completed all the Board recruitment processes such as visiting a school, meeting with board members and stakeholders.
- Mark Daoust said he was excited to learn from her.
- Tara, who had a chance to meet with her through the recruitment process, echoed what others said.
- Rhonnel noted that he supports the recommendation to approve Shruti to join our board and how much value she will bring to the board.
 - Motion to approve New Board Member Shruti Sehra starting Feb 4, 2021 for 3-year term: Rhonnel
 - Second: Larry Hancock
 - Approved by voice vote: 10 Yes 0 No

V. Brown Act & Fair Political Practices Act Training

- Jeff Sloan gave an annual Brown Act training, which included the following items:
 - The origins of the Brown Act;
 - What is a meeting and what is not a meeting;
 - Serial meetings and digital age cautions;
 - Committees;
 - Accessibility to the public;

- What is allowed for closed sessions.
- Jeff then opened it up for Q&A.
- Akil Hollis asked what our standing committees are. Gia replied that the two standing committees are Audit and Executive Committee. Both of which we follow all the guidelines of the Brown Act.
- Gia reminded the Board about the Fair Political Practices Act and reminded the board that they need to complete and submit Form 700 annually to declare potential conflict of interest.

VI. Development Update

- Sarah Chostner, Chief People Officer, gave the Board an update on the plans for the College Success Celebration and asked them to bring a table of guests.

VII. Closed Session: Personnel (G.C. 54957) - CEO Performance and Evaluation

- The Board went into closed session at 9:57am

VIII. Report Out from Closed Session

- Board Chair Mark Daoust shared that there's nothing to report from Closed Session at 11:01am

IX. Adjournment

- Meeting was adjourned at 11:02am.