

Meeting Minutes
Meeting of the Board of Directors – Envision Education
Thursday, November 15, 2018
Envision Education Support Office
111 Myrtle Street #203
Oakland, CA 94607

I. Preliminary

1. Call to Order
 - Board Chair Kathi Burke called the meeting to order at 4:00pm.
2. Roll Call
 - Attendees: Parker Blackman, Kathi Burke, Mark Daoust, Larry Hancock, Gay Hoagland, Akil Hollis, Phil Johnston, Bob Lenz, Tara Thomas, Gia Truong, Mark Yowe
 - On Phone: Marjorie Goux, Susan Portugal, Keysha Bailey
 - Absent: Ash Solar, Rob Vassel
3. Adopt the Agenda
 - Motion: Gay Hoagland
 - Second: Tara Thomas
 - Approved by roll call: 14 Yes 0 No

II. Chair and CEO Comments

Kathi gave an overview of goals for the board working groups focused on engagement for impact. Gia gave brief announcement about the one-day closing of Envision Schools on November 16, 2018 due air quality. She also spoke briefly on the impact of schools closing for a day.

III. Public Comments and Announcements: None**IV. Consent Agenda**

- Ratification of Board Meeting Minutes: September 6, 2018
Ratification of Special Board Meeting Minutes: July 6, 2018
Ratification of Special Board Meeting Minutes: November 5, 2018
Ratification of Audit Committee Meeting Minutes: November 8, 2018
- Motion: Gay Hoagland
 - Second: Parker Blackman
 - Approved by voice vote: 14 Yes 0 No

V. Governance Update

- Parker opened with a discussion about board recruitment, reviewing the board bylaws regarding directors terms of service and detailing where some members fell within that timeline.
- Parker informed the board that they are in heavy recruitment season and that the Governance Working Group will reach out to each board member to mine their networks for candidates.

- Parker detailed a timeline of how a person joins the Envision Board.
- Larry emphasized the importance of board recruitment.
- Gia detailed the areas of expertise that would be desired and are high priority to add to the board, which includes education, finance, real estate, and philanthropy. She also reminded that board that one of our goals is to have at least 50% board members of color as well as board members that have our students' lived experiences.
- Mark Yowe discussed the CEO succession project and discussed how using this succession process worked with former clients.
- Bob discussed how this is used at his current organization and gave hypothetical situation to illustrate the usefulness of this process.
- Mark Yowe identified himself as the repository for the board of names and ideas and facilitator for the effort.
- Phil suggested if you have any board candidates in mind, please invite them to Evening with Envision.

VI. Audit

- Tara announced that once again Envision had a clean audit and gave a timeline of the audit process to the full board.
- Marjorie congratulated the Audit Committee on their great work.
- Tara opened the conversation to questions. There were none.

Approve 2017-18 Audit:

- Motion: Bob Lenz
- Second: Parker Blackman
- Approved by voice vote: 14 Yes 0 No

VII: EE Board of Directors and Senior Leadership Team stories: A board member shared a personal story. This will be repeated at all board meetings as an effort to create a board whose members know each other well.

VIII. Schools Update:

- Gia led the board in a presentation starting with a riddle Envision teachers were given to open their minds about math.
- Gia detailed how the math teachers and ELP are working together to create and refine math performance tasks.
- Gia detailed the concept of productive struggle.
- Gia detailed the levers Envision is using to win at the Math priority and what winning in math would look like.
- Gia discussed the Critical Friends visit from the Accelerator and how Envision is working with the data derived from the visit.
- Gia detailed that the dashboard indicators are a way to share with families how Envision is keeping schools safe and the State requires that the board approve our local indicators.
- Sele explained that this is an opportunity to supplement the state dashboard and to "tell the story" of Envision.

Approve CA State Dashboard Local Indicators for City Arts and Tech, Envision Academy and Impact Academy:

- Motion: Kathi Burke
- Second: Gay Hoagland
- Approved by voice vote: 14 Yes 0 No

IX. Finance: Sele opened with financial highlights

- The annual audit is complete and there were no findings.
- Books for FY 2017-18 are officially closed with a strong balance sheet and cash reserves.
- Umpqua bank has approved the current Envision line of credit for another two years indicating confidence in Envision's strong financial future.
- Directors asked about the implications of the recent election on school funding. Sele shared information on the current best information about projections for the Local Control Funding Formula (LCFF).
- Directors asked about the implications of continued increased contributions to the California State Teachers Retirement System (CalSTRS). Sele shared that the projected increases in CalSTRS contributions will mean an increase in expenses that exceed the statutory increase in revenues.
- Gia noted that the new state leadership may work to change charter school policy.

Facilities: Sele detailed the current actions being taken towards facility search for Envision Academy Middle grades (EAMG).

X: Deep Dive: Envision Learning Partners

- Mark Daoust gave a brief overview of the recent ELP retreat held on November 8th with the guiding question, "How can we take advantage of this window of opportunity to accelerate the nationwide adoption of performance assessment systems?"
- Justin led the Board into a deep dive discussing options for strategic priorities as ELP works on its upcoming 3-5 year strategic plan.

XI: EE Board of Directors and Senior Leadership Team stories: Two board members shared a personal story. This will be repeated at all board meetings as an effort to create a board whose members know each other well.

XII: Talent Update: Sarah referred the Board to the Talent Update in the packet; there was no discussion.

XIII: Development Update:

- Monica Alatorre, Senior Manager of Development and Communications, announced that Larry Hancock will be the MC this year for Evening with Envision
- Monica led the board in a discussion around these questions:

- What creative ideas do you have for unique and desirable auction items and prizes?
 - What can we do to help you get as many of the right people at the event as possible?
- Monica detailed the next steps and provided all board members present with a set of invitations to Evening with Envision.

XIV: EE Board of Directors and Senior Leadership Team stories: A member of the senior leadership team shared a personal story. This will be repeated at all board meetings as an effort to create a board whose members know each other well.

XV: Adjournment: Meeting was adjourned at 7:35 pm.