

Meeting Minutes
Meeting of the Board of Directors – Envision Education
Thursday, April 12, 2018
Envision Education Support Office
111 Myrtle Street #203
Oakland, CA 94607

I. Closed Session: Personnel (G.C. 54957) Executive Leadership Update

- Report out from Closed Session
 - None

II. Preliminary

- Call to Order
 - Board Chair Kathi Burke called the meeting to order at 4:30 pm.
- Roll Call
 - Attendees: Parker Blackman, Kathi Burke, Mark Daoust, Larry Hancock, Gay Hoagland, Phil Johnston, Bob Lenz, Susan Portugal, Gia Truong, Mark Yowe, and Akil Hollis
 - On the Phone: Keysha Bailey
 - Absent: Dea-Anne D'Amico, Marjorie Goux,
 - Other's Present: Sarah Chostner, Sele Nadel-Hayes, Janeen Jackson, Laura Robell, Andrew Wang, Justin Wells
- Ratification of Board Meeting Minutes: February 2, 2018
 - Motion: Susan Portugal
 - Second: Phil Johnston
 - Approved by voice vote: 11 Yes No 0

III. Public Comments and Announcements: None

Gia introduced Andrew Wang (Controller) and Sele Nadel-Hayes (Director of Operations and Finance) to the assembled group.

IV. Finance Update

- Andrew Wang gave a financial update
- Positive outlook for this fiscal year
- Enrollments in line with conservative budget. Surplus from the reporting period stems from Prop 39 Energy grants.
- Cash flow remains comfortable and great this year
- Positive Net Assets reflected in the balance sheet
- Andrew detailed the budget dashboard
- Actuals vs budget broken down by school site. Variances due to timing differences of revenues and expenses and prop 39 Energy grants
- Balance sheet: total net assets at \$5.2 million. This is ideal when seeking financing and/or loans
- Cash flow: Andrew described the current cash flow and emphasized the cash reserve

- that he championed for is now slowly coming to fruition. We now have a \$500K CD
- Debt update: majority of debt attributed to Middle school construction costs.
- Keysha asked about EE relationship with Umpqua and whether the line of credit was at risk due to non-use. The line of credit is not at risk due to non-use.
- Umpqua was also one of the corporate sponsors for Evening with Envision

V. Schools and LCAP Update

- Laura highlighted the March 23, 2018 All Envision Day, one with strong reviews from many participants
- Laura also shared that we expect teacher retention to significantly improve over last year, from 68% at the end of last year to 86% currently.
- Parker asked Laura what one thing could she attribute to the retention. Laura gave several reasons emphasizing our intentional focus on Diversity, Equity, and Inclusion and our partnership with the National Equity Project.
- Laura shared the Local Control Accountability Plans for City Arts and Technology, Envision Academy and Impact Academy. She detailed LCAPS terminology and how the elements of school health measured, the three-year cycle of the LCAPS, the goals of the network and the actions played out in each school.
- Laura asked the board if they have any questions regarding the process, the board had no questions
- The public was invited to comment on the LCAPs for City Arts and Technology, Envision Academy and Impact Academy. No public comment.
- Laura continued the schools update with a discussion of schools' priorities for FY19: Math, Portfolio Defense, and talent.
- First 2018-19 priority is a focus on math and Laura gave several reasons why this priority was chosen
- Gia mentioned that we are currently at 100% math teacher retention
- Second Priority is improving Envision's College Success Portfolio; this is what makes Envision Education different and what we're known for.
- Final Priority is Talent: People are the most important part of our organization

VI. Governance Update

- Phil Johnston, Governance Working Group lead stated that the board currently does not have any transitioning directors, and discussed the two board prospects in the pipeline: Ash Solar and Rob Vassel. Ash has education expertise and K-12 expertise. Rob has finance expertise. Phil Johnston detailed where they are in the process hoping to get their candidacy completed by the June board meeting and invited any board members to meet these two candidates.
- Mark Daoust asked if we should be in constant board member search
- Kathi shared that the board should always be looking for quality candidates who can support Envision to achieve its mission.
- Kathi Burke left the room.

- Phil Johnston explained that this is Kathi's first year as board chair. In order for Kathi to complete her two-year term as chair for consistency and coherence, we would need to extend her board term. Kathi is agreeable to stay on the board for an additional term. The Governance Working Group recommends that the Board approves Kathi Burke for an additional term starting July 1, 2018 for 3 years.
- Approve Kathi Burke for an additional term starting July 1, 2018 for 3 years
 - Motion: Bob Lenz
 - Second: Mark Daoust
 - Approved by roll call: 11 Yes 0 No

VII: Deep Dive on School Growth

- Sarah and Sele led the board in a deep dive into school growth
- Sarah illustrated the current best thinking on Envision's school growth and indicated where the board will be requested for input.
- Sele shared why Envision wants to grow:
 - **Impact:** Serve more students
 - **Outcomes:** Have students in our schools for longer and therefore better prepare them for success in college
 - **Innovation:** Innovate on our Portfolio Defense model
 - **Finances:** Increase long-term financial sustainability through greater enrollment consistency that creates network-wide safety net
- Sele detailed the plan for growth including a detailed timeline and the considerations for successful school expansion
- The board divided into 3 groups to discuss the following questions: "For an Oakland middle school expansion, what does the board need from Envision leadership to approve a recommendation in June 2018? For other growth, what would you urge leadership to consider and plan for?" A member from each group shared their perspective.

VIII ELP Update

- Justin spoke to the growth question through an ELP lens: In his travels "OAKLAND" speaks a lot as it is a nationally known city and instantly tells Envision's story of who Envision serves and how. Envision Academy should grow as Oakland is seen as Envision's flagship school around the nation. Having students longer would lead to stronger results and communicate that it is possible to achieve high results for all students.
- Justin gave a synopsis of the Deeper Learning Conference in San Diego, The ELP/SCALE merger was launched and celebrated, Gia gave one of the keynote addresses, Ferguson Superintendent spoke and championed ELP.
- Justin summarized the key take-aways from the board retreat.
- Justin sought the input from the board regarding the interview process of the Director of Business Development position.

IX: Development Update

- Sarah gave a fundraising update
- Sarah gave an update of Evening with Envision and solicited feedback from the board for the next year's event.

X: Adjournment

- Meeting was adjourned at 7:07