

Meeting Minutes
Meeting of the Board of Directors – Envision Education
Thursday, November 16, 2017
Envision Education Support Office
111 Myrtle Street #203
Oakland, CA 94607

I. Closed Session: Conference with Labor Negotiator (G.C. 54957.6)

Personnel (G.C. 54957)

- Report Out from Closed Session: None

II. Preliminary

1. Call to Order

- Board Chair Kathi Burke called the meeting to order at 4:30pm.

2. Roll Call

- Attendees: Kathi Burke, Mark Daoust, Marjorie M. Goux, Larry Hancock, Gay Hoagland, Akil Hollis, Phil Johnston, Bob Lenz, Susan Portugal, Gia Truong, Mark Yowe
- On Phone: Parker Blackman, Dea-Anne D’Amico, Keysha Baily

3. Adopt the Agenda

- Motion: Gay Hoagland
- Second: Marjorie Goux
- Approved by voice vote: 12 Yes 0 No

III. Public Comments and Announcements: None

IV. Comments – Chair & CEO:

Gia Truong discussed themes for the February’s board retreat: equity and ELP-SCALE integration if the board approves the MOU tonight.

V. Consent Agenda

Approval of Board Meeting Minutes: September 7, 2017

Approval of FY2018 Educator Effectiveness Expenditure Summary

Approval of Executive Compensation Philosophy and Process

- Motion: Gay Hoagland
- Second: Marjorie Goux
- Approved by voice vote: 12 Yes 0 No

VI. Finance and Operations Update

- The audit was concluded in one day and the board will vote on it in at the February meeting.
- Cash flow is strong with 1.6 million in the bank.

- Current enrollment numbers keep Envision in line with budget.
- Positive Net Assets of 3.79 million after consolidation.
- The final costs of the middle school building are under budget.
- Facilities: With a 5-year lease in San Francisco and 20 year in Hayward, Envision is set in those two schools. In Oakland, we have a lease extension until May 2022 and then another 5 year option.
- Currently working with board members that are interested and experienced in real estate to explore our options in Oakland.
- The board engaged in a discussion regarding school space issues in Oakland, and past experiences in opening schools with or without a permanent location.

VII. ELP Update and Envision SCALE MOU

- The SCALE merger is aligned with ELP's goal #2 to build strategic partnerships in Envision Education's Strategic Plan
- SCALE and ELP have been working together for quite some time around the issue of performance assessment. SCALE work with Envision teachers to create our portfolio defense system.
- Justin detailed the number of schools, districts and students both ELP and SCALE currently serve and did the same for revenue and net income.
- Justin detailed some key points in the MOU and the board engaged in a vigorous discussion regarding staffing, math scores, development, expertise, credibility, branding and financial risks.
- Kathy added that the vote will allow the CEO to finalize the MOU with Stanford if there are not substantive changes.

Approval of Memorandum of Understanding between Envision Education and the Trustees of Leland Stanford Jr. University (Graduate School of Education) to transfer Personnel, Products, and Intellectual Property of the Stanford Center for Assessment, Learning and Equity (SCALE)

- Motion: Gay Hoagland
- Second: Mark Daoust
- Approved by voice vote: 12 Yes 0 No

VIII. Deep Dive: City Arts and Tech and SF Enrollment Context

- Gia and Bree Winn (principal of City Arts and Tech) gave a history of enrollment at CAT.
- The board broke into 4 groups to discuss specific aspects of enrollment and to brainstorm ideas.
- The four groups share out their ideas and discussed next steps.
- Next steps: Engage more stakeholders to gather more ideas & potential rebranding of CAT as an Envision school.

IX: Schools and Talent Updates

- Laura let the board know that the Exhibitions recently took place at Envision Academy and Impact Middle School. This is a powerful experience for both the students and teachers and great culture building with parents and families
- City Arts and Tech is focusing on equity with staff, this school year
- Envision Academy is using our College Success Portfolio competency rubrics as a tool in planning daily instruction.
- Envision had a successful All Envision Day: all staff worked on a project slice as Envision students would.
- In our recent Staff Satisfaction Survey, of the 31 questions, none decreased more than 5% between last year and this year while 13 of 31 increased since last year
- 93% of Envisioners would recommend Envision Education as a place to work (up from 89% last year)
- The board engaged in a discussion revolving around “moving from intention to action” and how this can be communicated and demonstrated throughout the organization.

X. Development Update

- Envision is on track with foundations and grants. Current focus is on individual giving and Evening with Envision.
- Phil Johnston detailed the new members of the host committee and how the other board members can contribute and find more people to join this group
- Mark Yowe detailed the location of Evening with Envision as it would be a different venue from the past three years and a new set-up.
- The board engaged in a discussion on how they personally and as a group could contribute to Evening with Envision and offered some suggestions on how they and other guests could better engage with the students and the overall Envision mission.

XI: Adjournment

- Meeting was adjourned at 7:27pm